



## NATIONAL GUARD BUREAU

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NGB-J1-R

16 September 2019

MEMORANDUM FOR Army National Guard (ARNG) State/Territory (S/T)'s United States Property and Fiscal Officer (USPFO), G1s, State Family Program Director (SFPD)s, J1s, J9s, Budget Officers, Program Managers (PM), and contractor Government Technical Monitors

SUBJECT: Fiscal Year 2020 (FY20) NGB-J1-R Soldier and Family Support Division Resource Guidance and Program Performance Metrics

1. Purpose: This memorandum provides FY20 Resource Guidance and Performance Metrics to ensure compliance with law, regulation, and policy to inspire trust and confidence with S/T's via transparency, oversight, and auditability of federal funds.

2. FY20 Resource Guidance:

a. Spend Plans: The purpose of Spend Plans are to validate that activities are funded equitably with available resources for success.

(1) Validated Spend Plans inform ARNG-G8 Comptroller's quarterly allotment amounts for each activity. The Spend Plans are located on milSuite at:

<https://www.milsuite.mil/book/groups/arng-hrs-operations-group-resource-team>

(2) S/T PMs will submit Unfunded requirement (UFR) requests with updated Spend Plan and justification to the National PM, clearly stating how the deviation positively impacts the program as measured in the performance metrics. National PMs provide UFR submission instructions in the Resource Guidance.

b. Annual Funding Program (AFP): Provides S/T PMs improved predictability for each activity.

(1) Each National PM decides their first AFP (commitment/promissory plan for the accompanying allotment distributed thru S/T USPFOs to S/T PMs) distribution at the start of the Fiscal Year, and the remaining months of AFP following S/T's PM completion of a Review or Reviews determined by the National PM.

(2) Allotment may be pro-rated by ARNG Directorate G8 based upon budgetary effects from Continuing Resolution(s).

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Resource Guidance and Program Performance Guidance

4. The points of contact for this memorandum are:

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